

Pudumjee Industries Limited

Corporate Identity No. L74999MH1999PLC013394

_Thergaon, Pune 411033

Tel: 020-30613333 Fax: 020 30613388

Web: www.pudumejeindustries.com Email: sk@pune.pudumjee.com

Date: July --, 2017

Folio No/BOID: 2

Sr. No. 1

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Dear Shareholder(s),

Sub: Transfer of Equity Shares of the Company to DEMAT Account of Investor Education and Protection Fund Authority.

As per the provisions of Section 124 of the Companies Act, 2013 ("the Act") any money transferred to the Unpaid Dividend Account of a Company which remains unclaimed or unpaid for a period of seven years from the date of such transfer shall be transferred by the Company to the Investor Education and Protection Fund (IEPF) established under sub-section (1) of Section 125 of the Act. Full details of such unpaid/unclaimed dividends are regularly updated on the MCA and Company's website.

Ministry of Corporate Affairs has recently notified new Rules namely "Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016" which have come into force from September 7, 2016 and Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Amendment Rules, 2017 which have come into force from February 28, 2017. **The said Rules, amongst other matters, contain provisions for transfer of all shares to DEMAT Account of Investor Education and Protection Fund Authority ("IEPF") in respect of which the beneficial owner has not encashed any dividend warrant during last seven years.**

Your Company has been sending reminder letters to the shareholders with a request to claim their outstanding dividend amount. Our records indicate that you have not encashed following dividend warrants during the last 7 years and the amount(s) are lying unpaid /unclaimed against your folio/demat account. **You are therefore, requested to claim the unpaid/unclaimed amount(s) by returning the tear-off portion, and duly signed, to the Company / Registrar & Transfer Agents - B-302, Sony Apartment, Opp St Jude High School, 90 Ft Road, Jarimari, Sakinaka Mumbai MH 400072 .**

<u>Year</u>	<u>Warrant no</u>	<u>Date of warrant</u>	<u>Amount (Rs.)</u>

Please note, in case, the outstanding dividend amounts are not claimed on or before 21st October, 2017, the shares held in the accounts of the shareholder(s) (either in Electronic / Physical mode) are liable to be transferred to DEMAT Account of IEPF and necessary action will be initiated by the Company for transfer of your shares held in the said account without further notice to you. In order to comply with the requirements following procedure stipulated in the Rules will be implemented,

- In case you hold shares in physical form:** Duplicate share certificate(s) will be issued and transferred to the IEPF Demat Account. The original share certificate(s) which stand registered in your name and is/are held by you will stand automatically cancelled and be deemed non-negotiable.

b) **In case you hold shares in electronic form:** Necessary corporate action shall be initiated by the Company for transfer of shares to DEMAT Account of IEPF as per the rules.

You may claim from the IEPF both the unclaimed dividend amount and the shares by making an application in prescribed Form IEPF-5 online and sending the physical copy of the same duly signed (as per the specimen signature recorded with the Company) along with requisite documents enumerated in the Form IEPF-5 to the Company/RTA. The Rules and the application form (Form IEPF - 5), as prescribed by the MCA for claiming back the shares/ dividend are available on the website of the Company www.pudumjeeindustries.com as well as website of MCA at www.iepf.gov.in.

Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and shares transferred to IEPF Authority pursuant to the said Rules.

Yours faithfully,
For Pudumjee Industries Ltd

J W Patil
Compliance Officer

-----Tear from here -----

To,
Satellite Corporate Services Pvt Ltd
Unit: Pudumjee Industries Ltd
CIN : L45200MH1985PLC035044
B-302, Sony Apartment,
Opp St Jude High School,
90 Ft Road, Jarimari, Sakinaka
Mumbai Mh 400072.

Dear Sir/Madam,

Sub: Payment of unclaimed dividend

This has reference to the letter dated 07/07/2017. Kindly arrange to make the payment of unclaimed dividend as stated overleaf. (Tick / whichever is applicable).

- I enclose the original instrument(s).
- I do not possess the original instrument(s).

I confirm that I have not encashed the instrument(s) sent to me earlier nor have I received any money in connection with the payment(s) mentioned above.

Signature of first holder
Encl: Letter of Undertaking

Letter of Undertaking

To,

Satellite Corporate Services Ltd.,
Unit: Pudumjee Industries Limited
B-302, Sony Apartment, Opp St. Jude High School,
90 Ft. road, Jarimari, Sakinaka
Mumbai 400072

In consideration of issuing to me/us all demand Draft(s)/Pay Order(s) in lieu of the following dividend Warrants lying unclaimed / unpaid in my/ our name(s), I agree and undertake to hold you harmless and keep you protected from/against all losses, cost or damages which you may sustain or incur by reason of your issuing Demand Draft(s)/Pay Order(s) or by the original Dividend Warrant being at any time, found and presented for payment by any person or persons claiming to be the holder(s) of the Dividend Warrant or in any way interested therein.

<u>Year</u>	<u>Warrant no</u>	<u>Date of warrant</u>	<u>Amount (Rs.)</u>

I/We further agree and undertake to return to you the original Dividend Warrant, should it be found by me/us or again come in to my / our possession at any time hereafter.

Signature of First holder

